

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, JUNE 20, 2024, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS PRESENT: Mayor Cullen Meeks, Councilmember Michelle Serres, Councilmember David Robinson, Councilmember Brennan Dunlap was an excused absence and Councilmember Nancy Sanders was on the phone.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Assistant Treasurer Gina Helmetag, Maintenance Supervisor Chris Haldorson, Town Attorney Mike Roberts, Community Events Director Monte Thayer and Jon Nelson with North Fork Engineering.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Robinson made a motion to approve June 6, 2024, Council Meeting Minutes. Seconded by Councilmember Serres, the motion passed unanimously.

APPROVAL OF THE AGENDA: Councilmember Robinson made a motion to approve tonight's agenda. Seconded by Councilmember Serres, the motion passed unanimously.

GUEST: Mayor Meeks spoke on behalf of Alex Munoz who wanted to know if it was alright to use Town of Sinclair as a team name for Wild Horse Race Rodeos. Councilmembers are all good with the use of Town of Sinclair.

PROJECT UPDATES: Jon Nelson with North Fork Engineering said he didn't have much to update. Nelson told the council that the Telephone survey work at 10<sup>th</sup> and Madison was done yesterday June 19, 2024. Nelson let the council know that the Leak detection will be on July 8, 2024, or July 9, 2024, with Kassie Westring assisting WWDC. Nelson told the council that the SLIB loan was submitted. Nelson asked about July 4, 2024, council meeting and Mayor Meeks told Nelson that it is rescheduled for July 11, 2024. Mayor Meeks asked Nelson about street sealing because a salesman talked to him and told Mayor Meeks he could do .35 per square foot for 100,000 feet or from Lincoln to Cleveland at \$13,000 which would be two blocks. Mayor Meeks said they would seal all cracks in the streets. Nelson said sealing would slow the erosion of the town streets. Mayor Meeks said he would get more information and let Nelson know.

REPORTS FROM BOARDS AND COMMITTEE: Museum Curator Rachael Barnhart said tours are slow, but hoping it picks up. Donations are coming for those who have visited since opening June 3, 2024.

STREETS AND PARKS: Maintenance Supervisor Chris Haldorson said summer help has been spraying weeds along curbs and roads throughout the entire town. Haldorson told the council that the drip system trees west end of town got fixed. Haldorson shared with the council that he had one of the summer helpers quit Monday, June 17, 2024, after getting another job in something that will help him for schooling. Haldorson told the council that the other two summer helpers are working out very well together. Mayor Meeks mentioned that the parks look good. Haldorson told the council that they are making good progress on lead and copper rule. Haldorson told the council that he has been warning residents with pets that they have seen three snakes on the landfill road and wanted residents to be cautious when out walking with pets.

TOWN BUILDINGS: Haldorson told the council that there is an air conditioning issues at the school that is providing an error code and tripping the circuit in the Art room. Haldorson told the council that Triangle Electric came out to check it and said it is beyond them for repairs. Haldorson said he called a company out of Casper that would charge \$89.00 an hour roundtrip to check the issue. Haldorson said this company would be calling him back in the morning June 21, 2024, to let him know about the error code and if it is possible he could fix based on the error code. Mayor Meeks said he would talk with the school district to see if they know who installed the air conditioner units. Councilmember Serres suggested maybe looking through past bills for contact information. Nelson and Mayor Meeks suggested Long to do the work on the air conditioning.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer purchased a cordless commercial extra power backpack vacuum cleaner which is working well in the theatre. Thayer asked the council for approval for the Ham Radio group to use the pavilion until 2 a.m. for

training on June 22, 2024, Councilmember Robinson will let Sheriff know of this activity. Thayer asked the council for permission for SSS Productions to come in with the temporary stage for the 100-year celebration which is \$6,000.00 and would be paid for by Discover Carbon County. Councilmember Robinson made a motion to approve SSS Productions. Seconded by Councilmember Serres, the motion passed unanimously.

Thayer asked the council about the Declaration for Parco for the Day August 17, 2024, and HF Sinclair would like a vessel hung up for August 17, 2024, which would be permanent and be discussed at next council meeting.

Thayer told the council that he submitted a grant request for \$50,000.00 to the Wyoming Community Foundation for Wyoming Intertie Community Impact Program grant, which is only available to non-profits or government agencies in Carbon, Albany & Platte counties and if awarded the grant this would go towards a new handicap accessible shuttle bus for the Town of Sinclair.

FINANCIAL DEPARTMENT: Clerk/Treasurer Becky Slater told the council that we have received the check from Wyoming Community Gas in the amount of \$3,876,75. Slater told the council that she had misspoke at the final budget workshop and that the 100-year Anniversary Celebration 10-50-705 should be \$49,000.00 and the Caboose 10-70-650 should be \$333,821.00, and that these work correct on the final budget worksheet. Slater told the council that a salesman came in to try and sell us a new copy machine. Slater told the council that our lease is not up and did not see it necessary to change company leases at this time, as there is nothing wrong with our copier and the current pricing is less than what was presented.

TOWN ATTORNEY: Town Attorney Mike Roberts said no new updates and things are going well.

UNFINISHED BUSINESS: Mayor Meeks asked for a motion to approve 3<sup>rd</sup> Reading of Ordinance 2024-03. Councilmember Serres made a motion to approve the 3<sup>rd</sup> Reading of Ordinance 2024-03. Seconded by Councilmember Robinson, the motion passed unanimously. Councilmembers agreed Gladiators Boxing Club rent would increase to \$1,800.

NEW BUSINESS: Councilmember Serres asked about the Master plan and how meeting went. Mayor Meeks told the council that the teams meeting with North Fork will assist and it was advised we are separate from Rawlins.

BILLS: Councilmember Robinson made a motion to pay the bills. Seconded by Councilmember Serres, the motion passed unanimously.

Councilmember Robinson made a motion to adjourn the meeting. Seconded by Councilmember Serres, the motion passed unanimously. Mayor Meeks adjourned the meeting at 6:20 pm.

The next regularly scheduled council meeting will be on July 11, 2024, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meeting is a recorded session and available for public view at the Townhall office.

Cullen Meeks, Mayor  
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER